



Community Development Department

21815 Pioneer Boulevard, Hawaiian Gardens, CA 90716
(562) 420-2641, x208

PROPERTY PRE-SALE INSPECTION REPORT PROGRAM

The City of Hawaiian Gardens is responsible for enforcement of the Hawaiian Gardens Municipal Code (HGMC), which includes the City's Zoning and Building Codes. It is the intent of the pre-sale inspection program, in accordance with Ordinance No. 513 and California Government Code Sections 38780, et seq., to:

1. Protect prospective buyers and/or transferees of residential and commercial property within the City of Hawaiian Gardens against undisclosed restrictions on the use of property and illegal construction of additions, alterations, or improvements prior to the sale or exchange of such property; and
2. To minimize potentially hazardous life or safety conditions, promote the proper maintenance of housing and commercial establishments, and improve property values.

It is important to note that the sale of residential or commercial property identified as having substandard conditions may only be executed if it is determined that the substandard conditions have been corrected, or is in compliance with HGMC Section 16.08.080 to the satisfaction of the Community Development Director, prior to the sale or exchange of any real property.

Except as otherwise permitted, it is unlawful for the owner of residential property or commercial property, or agent for the owner, to sell or exchange said property if any of the following exist:

1. Zoning or other major land use violations; or
2. Unpermitted structural additions, modifications or alterations, which are visible from a position external to the residential building structure or inside any garage or other non-habitable or non-residential structure, including commercial properties.

PRE-SALE INSPECTION PROCESS:

The Pre-Sale Inspection Process is a City-mandated program that became effective in February 2007. The process is summarized below.

1. Within five (5) business days of the listing of a residential or commercial property in the City of Hawaiian Gardens, the agent, or owner if there is no agent, shall submit this application (attached) to the City.
2. The property owner or agent for the owner will arrange for an inspection of the exterior of the residential or commercial building, and the interior of any garage or other non-habitable or non-residential structure on the property.

3. After inspection, and upon review of the pertinent City records, the City of Hawaiian Gardens will issue a disclosure report which will identify the property, its zone classification, authorized uses, discretionary approvals such as variances and conditional use permits, and any special restrictions applicable to the property. In addition, the report will identify the results of the visual inspection, including but not limited to, major land use violations, unpermitted additions, modifications, or alterations.
4. If the disclosure report reveals violations on the property, the agent or owner shall cause the identified violations to be remedied, request a re-inspection, and if corrected to the satisfaction of the Director of Community Development, a Certificate of Correction shall be issued by the Director.
 - a. It should be noted that if the report reveals violations on the property, the Director may cause to be filed with the Los Angeles County Recorder, a declaration of substandard property giving notice that the property has been inspected and found to have violations on it, and that all owners of record have been notified. Subsequently, if a Certificate of Correction is issued, the Director shall cause to be filed with the County of Los Angeles Recorder a termination of the declaration of substandard property.
 - b. If the report reveals violations on the property, the owner may, in lieu of obtaining a Certificate of Correction prior to the sale or exchange of the property, submit a request to post funds with the City in an amount identified sufficient by the Director, for the correction of such violations. The Director will review the request, and shall either approve or deny the request in writing. If the request is approved, the Director shall specify the amount of money to be posted, the timeframe within which the funds must be posted, the form of payment, and the timeframe in which the violations must be corrected. If said violations are not corrected as required, the owner shall forfeit the funds and the City shall use said funds to effect correction of the violations.
5. No later than twenty-one (21) calendar days prior to the sale or exchange, the agent or owner shall deliver to the prospective purchaser a copy of the disclosure report, together with a Certificate of Correction or notification that funds have been posted with the City, if applicable. The purchaser shall execute an affidavit of receipt for such delivery, and file the affidavit with the Community Development Director a minimum of five (5) calendar days prior to the close of escrow.

EXEMPTIONS:

- A. The first sale of a newly constructed residential or commercial buildings, or condominiums owned by the developer of the residential or commercial building; provided a report shall be required if the owner/developer rented the building for a total of eighteen months prior to the sale or exchange;
- B. Transfers pursuant to court order, including, but not limited to, transfers ordered by a probate court in administration of an estate, transfers pursuant to a writ of execution, transfers by a trustee in bankruptcy, transfers by eminent domain, or transfers resulting from a decree for specific performance, except when a sale or transfer occurs to a third party;

- C. Transfers to a mortgagee by a mortgagor in default, transfers to a beneficiary of a deed of trust by a trustor in default, transfers by an foreclosure sale after default, transfers by any foreclosure sale after default in an obligation secured by a mortgage, or transfers by a sale under a power of sale after a default in an obligation secured by a deed of trust or secured by any other instrument containing a power of sale, except when a sale or transfer occurs after a foreclosure;
- D. Transfers by a fiduciary in the course of the administration of a guardianship, conservatorship, or trust, except if such transfer is a sale to a third party;
- E. Transfers from one co-owner to one or more co-owners;
- F. Transfers made to a spouse, or to the issue of one or more of the transferors;
- G. Transfers between spouses resulting from a decree of dissolution of a marriage or a decree of legal separation or from a property settlement agreement incidental to such decrees;
- H. The sale or exchange of a manufactured dwelling (mobile home) to the extent that the rules and regulations are preempted by state law;
- I. Buildings or properties conveyed or acquired by the City.

FAILURE TO COMPLY:

Any person violating the provisions of this application shall be punishable as provided in Section 1.12 of the Hawaiian Gardens Municipal Code.

COST:

Application Type	Full Cost	Resident Cost	Senior Cost
<i>Property Presale Records Report:</i>			
• Condos/Town Home	\$174	\$131	\$87
• Single Family Residence	\$265	\$199	\$133
• Multi-Family Residence	\$335	\$251	\$168
<i>Zoning Conformity Report/Rebuild Letter:</i>			
• Commercial	\$318	--	--
• Residential	\$233	\$175	\$116



Presale Inspection Request

City of Hawaiian Gardens
Community Development Department
21815 Pioneer Boulevard, Hawaiian Gardens, CA 90716
Tel: (562)-420-2641 Fax: (562) 420-8521

<u>Office Use Only</u>
Case No:
Date Submitted:

Subject Property Address: _____

Date Property Listed: _____

Property Information

Check One: _____ Single Family Residence _____ Multi-Family Residence
 _____ Condo/Town Home _____ Commercial/Industrial _____ Vacant Lot

If property is Single Family Residence: _____ Number of Bedrooms _____ Number of Bathrooms
 _____ Building Square Feet _____ Lot Size
 _____ Total Number of Parking Spaces (Circle One: Carport, Covered Garage, Open)

If property is Multi-Family Residence: _____ Number of Units
 _____ Total Number of Bedrooms / _____ Total Number of Bathrooms
 _____ Building Square Feet _____ Lot Size
 _____ Total Number of Parking Spaces (Circle One: Carport, Covered Garage, Open)

If property is Condo/Townhome: _____ Total Number of Bedrooms / _____ Total Number of Bathrooms
 _____ Unit Square Feet _____ Balcony Area
 _____ Total Number of Parking Spaces (Circle One: Carport, Covered Garage, Open)

If property is Commercial/Industrial: _____ Number of Units
 _____ Building Square Feet _____ Lot Size
 _____ Total Number of Parking Spaces (Circle One: Carport, Covered Garage, Open)

Escrow Information

Please send correspondence electronically via email

_____ Escrow Company

_____ Escrow Officer _____ Escrow No.

_____ Address

(_____) _____
Phone

(_____) _____
Alt. Phone

_____ City, ST ZIP

_____ Email address

Selling Party

Please send correspondence electronically via email

Name

Agent

Address ()
Phone

Address ()
Phone

City, ST ZIP ()
Alt. Phone

City, ST ZIP ()
Alt. Phone

Email address

Purchasing Party (if known)

Name

Agent

Address ()
Phone

Address ()
Phone

City, St, Zip ()
Alt. Phone

City, ST ZIP ()
Alt. Phone

Pursuant to City of Hawaiian Gardens Ordinance No. 513, the undersigned does hereby apply for and allow an inspection and report of the above described property for compliance with building and zoning ordinances of the City of Hawaiian Gardens. It is also hereby understood that the City will perform an inspection of the property from an external position, including the interior of any garage or other non-habitable or non-residential structure on the property indicated in the application.

Property Owner (Print Name)

Property Owner (Signature)

Date

Agent for Owner (Print Name)

Agent for Owner (Signature)

Date